Medical Transcriptionist

(CRT.MDTRN) Certificate

You might also like:

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- Emergency Medical Services – page 67
- Health Information & Medical Coding Online – page 73
- Massage Therapy – page 98
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- Practical Nursing – page 115

Transfer Ready
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Medical Transcriptionist CRT.MDTRN – prepares graduates for a career in the growing medical field. In this intensive one-year program students gain knowledge of medical terminology, medical transcription, medical insurance and coding procedures in addition to the latest advances in computer software and office procedures. Students gain hands-on experience through a three-hour internship.

Program requirements may change over time. Specific degree/graduation requirements are determined by the students' degree audit.

FIRST YEAR

First Semester

			Hours
☐	BUS 114	Advanced Formatting *	3
☐	ENG 095	Business English	3
☐	BUS 063	Medical Transcription (MOD 1) *	1
☐	BUS 084	Advanced Medical Transcription (MOD 2) *	1
☐	BUS 059	Medical Insurance and Coding	3
☐	BIO 050	Basic Anatomy and Physiology	4
		SEMESTER TOTALS	**15**

Second Semester

☐	CIS 058	Specialized Software Applications	3
☐	BUS 115	Processing Information * ††	3
☐	BUS 079	Professional Development (MOD) †††	3
☐	BUS 060	Automated Office Procedures (MOD) * †††	3
☐	BUS 082	Medical Transcriptionist Internship *	3
☐	BUS 080	Office Technology Seminar *	1
		SEMESTER TOTALS	**16**

Summer Term

			Hours
☐	AHE 041	Medical Terminology	3
☐	CIS 160	Practical Software Applications *	3
		SEMESTER TOTALS	**6**
		TOTAL PROGRAM HOURS	**37**

* There are prerequisites, course requisites or minimum placement test scores for this course

†† Course only offered spring and summer semester

††† Course only offered spring semester

For more information regarding related occupations, graduation rates and program costs, go to www.lakelandcollege.edu, link to Academic Programs and select Gainful Employment Information.

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NOTES: